



COMUNE OF RAVENNA

Area of service and participation of the masses

U.O politics for immigration and decentralized cooperation

Immigrants center

Via Oriani 44 - tel: 0544.485314

NESESARI DOCUMENT FOR LONG TERM EUROPEAN UNION STAYING PERMIT

*1 MARCA DA BOLLO OF 16 EURO

*1 COPY OF RESIDENCE PERMIT FRONT AND BACK WEY NEVER EXPIRE

*1 COPY OF PASSPORT(Only the page with passport number, date wey dem take give you, date wey he go expire and your personal information)

For those wey dey work:

*COPY OF UNILAV (you fit ask your boss)

Incase you dey do domestic work, bring INPS copy way show were you for dey work

*COPY OF RESIDENCE CONTRACT WITH RECEIPT OF REGISTERED LETTER WEY YOU SEND (If they hire you before 15 November 2011)

*COPY OF (Busta Paga) LAST MONEY WEY YOU RECEIVE OR COPY OF INPS BULLETIN(if you dey do domestic work)

If na domestic work you dey do or more jobs, dem go ask for COPY OF YOUR TRIMESTRAL CONTRIBUTIONS

*COPY OF CUD OR DECLARATION OF REVENUE OF LAST YEAR

If you dey do domestic work or if you don do many jobs, dem go ask for declaration of revenue

*CERTIFICATE TO SHOW IF YOU GET ANY CHARGES WEY DEY PENDING (e dey valid for 6 month)

*CERTIFICATE TO SHOW IF YOU GET ANY CRIMINAL RECORD (e dey valid for 6 month)

* AUTOCERTIFICATION OF RESIDENCE



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For the ones wey be oga of their own:

- * COPY OF YOUR COMMERCE CERTIFICATE (e dey valid for 6months)
- *DEED OF FAMILY BUSINESS OR OF CONTRACT OF THE ASSOCIATION WHERE YOU FOR DEY PARTICIPATE etc.
- * COPY OF CONTRACT in case of parasubordinate job
- * COPY OF THE CERTIFICATE OF ATTRIBUTED PARTITA IVA
- * COPY OF DECLARATION OF REVENUE OF LAST YEAR

- *COPY OF BALANCE SHEET WITH THE STAMP OF COMMERCIALIST

- *CERTIFICATE TO SHOW IF YOU GET ANY CHARGES WEY DEY PENDING (e dey valid for 6 month)
- *CERTIFICATE TO SHOW IF YOU GET ANY CRIMINAL RECORD (e dey valid for 6 month)
- *AUTOCERTIFICATION OF RESIDENCE

WHEN WE UPDATE AM LAST: 22/02/2023