



COMUNE OF RAVENNA

Area of service and participation of the masses

U.O politics for immigration and decentralized cooperation

Immigrants center

Via Oriani 44 - tel: 0544.485314

NESESARI DOCUMENT TO RENEW STAYING PERMIT FOR WORK

*1 MARCA DA BOLLO OF 16 EURO

*COPY OF RESIDENCE PERMIT FRONT AND BACK WEY NEVER EXPIRE

*COPY OF PASSPORT(Only the page with passport number, date wey dem take give you, date wey he go expire and your personal information)

For those wey dey work:

*COPY OF UNILAV (you fit ask your boss)

Incase you dey do domestic work, bring INPS copy way show were you for dey work

*COPY OF RESIDENCE CONTRACT WITH RECEIPT OF REGISTERED LETTER WEY YOU SEND (If they hire you before 15 November 2011)

*COPY OF (Busta Paga) LAST MONEY WEY YOU RECEIVE OR COPY OF INPS BULLETIN(if you dey do domestic work)

If na domestic work you dey do or more jobs, dem go ask for COPY OF YOUR TRIMESTRAL CONTRIBUTIONS

*COPY OF CUD OR DECLARATION OF REVENUE OF LAST YEAR

(If you dey do domestic work)

For the ones wey be oga of their own:

* 1 COPY FROM CHAMBER OF COMMERCE (wey dem go take know about your business) e dey valid for 6months

* COPY OF THE CERTIFICATE OF ATTRIBUTED PARTITA IVA

*DEED OF FAMILY BUSINESS OR OF CONTRACT OF THE ASSOCIATION WHERE YOU FOR DEY PARTICIPATE etc.

* COPY OF CONTRACT in case of parasubordinate job

* COPY OF DECLARATION OF REVENUE OF LAST YEAR

*COPY OF BALANCE SHEET WITH THE STAMP OF COMMERCIALIST

Documents wey dem fit ask for for police headquarter wey you go need carry follow body when you wan go thumb-print:

COPY OF HOUSE CONTRACT OR PROOF OF HOUSE OWNERSHIP BUT IF YOU NO GET AM, YOU FIT BRING COPY OF HOSPITALITY WEY SHOW SAY YOU DEY LIVE WITH PESIN. THE PESIN WEY GET THE HOUSE GO SIGN AM AND YOU GO STILL BRING COPY OF HIM AND YOUR IDENTITY CARD (FRONT AND BACK)

WHEN WE UPDATE AM LAST: 22/02/2023